



# Free Library Internet Account

## Bloomfield Township Public Library

### What is the Internet?

The Internet is a worldwide collection of computer networks, cooperating with each other to exchange data using a common software standard. Through telephone wires and satellite links, Internet users can share information in a variety of forms. To access the Internet, you may simply find an Internet computer station in the library and start using it or apply for a free library Internet account and connect with your home computer for the cost of a local phone call.

### What do I get?

- A Metro Net user account and password
- 24-hour free access to the Internet via a local phone number
- Access to the library's online catalog, subscription databases, and many other services on the library web site: [www.btpl.org](http://www.btpl.org)
- Directions for configuring your software
- Telephone technical support for setting up your connection at 248-642-1084 (afternoons, evenings & weekends when the library is open)

### What do I need to browse the Internet?

To search the Internet you need a recommended minimum of:

- A 486-based PC or Macintosh 040 computer
- 16 megabytes of RAM (32 MB is recommended)
- 20 megabytes of free disk space
- Windows 3.1 (Windows 95 or higher is recommended) or Macintosh System 7.5 (Mac OS 8 or higher is recommended)
- 14.4 Kbps modem (56k is recommended)
- A phone line (the computer can share your regular home phone line, but no one can use the phone while you are connected to the Internet).
- A Metro Net account
- Browser software such as Internet Explorer or Netscape
- Dialer software (included with Windows 95 and higher, and Mac OS 8 and higher)

### What is not provided by Metro Net?

- E-mail
- Chat rooms and newsgroups
- Personal Web pages

Although these services are not provided directly by Metro Net, they are readily available from other sources on the Internet that you may use in conjunction with your library Metro Net account.

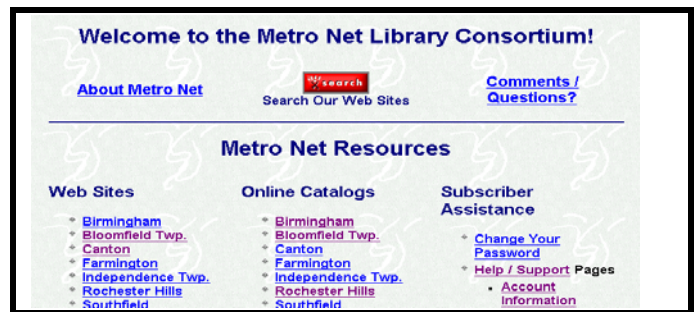
### Who is eligible for an account?

In order to obtain an account, we require that you:

- Live or own property in Bloomfield Township or the City of Bloomfield Hills, are employed in Bloomfield Township or Bloomfield Hills, or are a resident of Cranbrook (Proof of residency or employment is required)
- Obtain the signature of a parent or legal guardian if you are under 18 years old

### What is Metro Net?

Metro Net is a virtual library consortium of eight public libraries that have combined resources and expertise to offer Internet access to the patrons they serve. Founded in 1994, this organization's purpose is to expand traditional library services into the electronic realm of the Internet. By sharing information technologies and staff expertise, the libraries have been able to offer far more than any single library could have.



If you other access to the Internet, visit [www.btpl.org](http://www.btpl.org) or [www.metronet.lib.mi.us](http://www.metronet.lib.mi.us) for more information.

# Metro Net Acceptable Use Policy

Metro Net Library Consortium applies technology to provide free electronic access to digital information resources, including the Internet, on-line catalogs of member libraries, and a variety of external databases.

The following conditions of use apply to all users of the system: All use of Metro Net must be consistent with Metro Net's primary goals.

1. Available resources may vary from site to site. Metro Net Library Consortium, Inc. endeavors to provide quality links to Internet resources, but we have no control over the information accessed, and cannot be held responsible for its content. Likewise, Metro Net assumes no responsibility for any damages, direct or indirect, arising from use of its servers or connections to other Internet resources. Metro Net will do its best to provide error-free, dependable access to Internet resources, but we recognize that Internet connections are subject to the vagaries of weather, exceptional user demand, remote server problems, et al. Metro Net cannot be held liable for any information that may be lost, damaged, or unavailable due to technical, or other, difficulties.
2. With regard to children and teenagers, we recommend that parents take an active interest in, and responsibility for, their children's on-line use. While young people have a right to privacy, they also need parental involvement and supervision in their daily lives. The same general parenting skills that apply to daily life apply on-line.
3. While Metro Net Internet Accounts are free, users are always guests on the system, and should act with respect and consideration for one another.

There are certain uses which are unacceptable under any circumstances, and which may result in a user losing Metro Net account privileges and facing prosecution:

It is not acceptable to use Metro Net for purposes contrary to state or federal laws.

- Metro Net accounts may be used either in a PPP session with a web browser, or through a telnet session using a completely menu-driven character-based interface. In either case, users are urged to regularly change their passwords to maintain security. Secure passwords use a combination of at least 7 characters, including upper- and lower-case letters, numbers, and punctuation marks; they should not be comprised of common names, birthdays, etc.
- Use of shells at the operating system level is not permitted.
- It is not acceptable to use Metro Net so as to interfere with or disrupt other users, services, or equipment. This includes, but is not limited to, distribution of unsolicited advertising (i.e., so-called "spamming,") flooding available bandwidth by attempting to run multi-user games when in PPP mode, sending or forwarding so-called chain letters, propagation of computer worms, viruses, installation of .suid or .rhosts files, or any attempt whatsoever to go to superuser status. Use of IRC (Internet Relay Chat) is not supported. No attempts at "cracking," whether internal or external, will be tolerated.
- It is unacceptable to share passwords or accounts with others.
- Commercial transactions are not permitted.
- Strict disk quotas will be enforced for all users. Users are responsible for keeping their total file space below the allotted maximum of two megabytes.
- Users must comply with the login time restrictions set by the library from which they obtained their Metro Net account.
- Library card accountholders must remain in good standing.

*Approved by the Metro Net Board of Directors, December, 1997.*

# Library Internet Account Application

1 Please print and complete clearly:

Last Name: \_\_\_\_\_ First: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Library Card #: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

*\*Your e-mail address will only be used for periodic e-mail messages from the library.*

2 I agree to abide by the Metro Net Acceptable Use Policy listed on page 2 (also at [www.metronet.lib.mi.us/welcome/AcceptableUsePolicy.html](http://www.metronet.lib.mi.us/welcome/AcceptableUsePolicy.html).) I accept responsibility for all use of this account.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian Signature (if under 18) \_\_\_\_\_

3 Please check the option that best describes your system. If you do not know which one you have, please review our on-line Help Center at [www.metronet.lib.mi.us/help](http://www.metronet.lib.mi.us/help). A librarian can show you how to find this information on one of the library's Web browsers if you need assistance.

Windows:  3.1  95  98  NT 4  ME  2000  XP

Macintosh:  System 7.6 or earlier  OS 8  OS 9  OS X

Other:  Linux  \_\_\_\_\_

4 Please provide the following information if it applies:

The library will be my only connection to the Internet at this time.

In addition to the library Internet connection, I am using another Internet service provider (i.e. America Online, CompuServe, Earthlink, or a local company).

I only need the DNS and IP numbers. Just send the quick guide.

I have an account, but I need a new password. My user ID is: \_\_\_\_\_

I have an account, but I need new instructions. My user ID is: \_\_\_\_\_

5 When completed, take this application with a current photo ID to the Circulation Desk for eligibility verification. This application must be submitted in person, and cannot be mailed or faxed. You will receive your account information and an instruction packet in the mail.

Questions about this application? Contact the library's Metro Net help desk at 248-642-1084.

Circ Staff use only

Staff Initials:

Date:

Residency Verified